



Brilliant Public School, Janjgir

STAFF CABINET ACADEMIC SESSION 2021-22 INCHARGESHIP

Note: Assignment for the year 2021-22


1. **ACADEMIC COORDINATOR & EXAM HEAD** - MR. S. PRADHAN
2. **CO-ORDINATOR CBSE & TEACHER & ONLINE CLASSES INCHARGE** - MR. S.K. DASS
3. **TEACHER INCHARGE & ASST. EXAM** - MRS. BHISHMITA SAHU
4. **DISCIPLINE INCHARGE** - MR. PIYUSH, MS. KIRAN SINGH
MRS. ASHA RATHORE
MS. URVASHI AGRAWAL
5. **SPORTS** - MR. PIYUSH, MS. KIRAN SINGH
6. **ECO CLUB** - MS. VARSHA SINGH
MRS. SEEMA PANDEY
7. **CULTURAL INCHARGE** - MS. PRIYANKA SHARMA
MS. CHHAYA KANSARI
MR. SHASHANK KATAKWAR
MS. RASHMI THOURANI
MRS. ANJU CHATURVEDI
8. **EVENT MANAGEMENT** - MS. URVASHI AGRAWAL
MR. PIYUSH MISHRA
9. **SCIENCE CLUB** - MRS. BHISHMITA SAHU
MRS. SEEMA PANDEY
10. **ENGLISH LANGUAGE** - MRS. MINI MOL THOMAS
MS. VARSHA SINGH
MS. AISHWARYA BRIJWANI
MR. S.K. DASS
11. **HINDI LANGUAGE** - MRS. ASHA RATHORE
MRS. SADHNA SINGH
MRS. ANJU CHATURVEDI

12.	MATHS CLUB	-	MRS. NEELAM SINGH MS. RASHMI THOURANI
13.	MEDIA & PRESS	-	MS.URVASHI AGRAWAL MR. BHANU PRATAP MADHUKAR
14.	EXAM INCHARGE	-	MR. S. PRADHAN MRS. BHISHMITA SAHU MR.SANT DAS
15.	MODEL ANSWER	-	MATHS – MRS. NEELAM SINGH HINDI – MRS ASHA RATHORE ENGLISH – MRS. MINIMOL THOMAS SANSKRIT- MRS. BHARTI YADAV SCIENCE - MRS. BHISHMITA SAHU SST – MR. S. PRADHAN
16.	ASSEMBLY INCHARGE	-	CCA INCHARGE &HOUSE MASTER / MISTRESS (MS. PRIYANKA, MS. URVASHI)
	ASSEMBLY PRE-PRIMARY	-	MRS. SUDIPTA CHAKRABORTY MRS. PRIYANKA DWIVEDI
17.	FRONT DESK	-	RECEPTION /LOST & FOUND - MRS. AARTI GUPTA, MS. CHHAYA KANSARI
18.	DEPARTMENT OF COMPUTER	-	MRS. SUNITA SINGH RAJPUT MRS. SHEETAL RATHORE MRS. NEELAM SINGH MR. BHANU PRATAP MADHUKAR
19.	FIRST AID	-	MRS. AARTI GUPTA (NURSE)
20.	LIBRARY	-	MRS. VIJAY LATA RATHORE
21.	BIRTH DAY CELEBRATION	-	MS.URVASHI AGRAWAL MS. RASHMI THOURANI
22.	OVER ALL HOUSE-WISE FUNCTIONING INCHARGE:	-	MR. PIYUSH MISHRA



- ★ 23. **GIRLS CARETAKERS** - MRS. BHISHMITA SAHU
★ MRS. ASHA RATHORE
★ MRS. VIJAYLATA RATHORE
★ MRS. SADHNA DEVI
★ MRS SHEETAL RATHORE
- ★ 24. **MAGAZINE & WEBSITE** - MR.SANT DASS
★ MS.URVASHI AGRAWAL
★ MR. BHANU PRATAP MADHUKAR
- ★ 25. **NEWS DATA COLLECTING FROM PROGRAMME INCHARGE** - MRS.ASHA RATHORE
★ MRS. VIJAY LATA RATHORE
★ MS. URVASHI AGRAWAL
- ★ 26. **STAFF ROOM INCHARGE** - MR. S. PRADHAN
★ MRS. VIJAYLATA RATHORE
- ★ 28. **HOUSE MASTER/MADAM**
 - ★ (I) **AADITYA HOUSE** - (WHEN PHYSICAL CLASS IS ON)
 - ★ (II) **ABHAYA HOUSE** -
 - ★ (III) **AJEYA HOUSE** -
 - ★ (IV) **ANANTH HOUSE** -
- ★ 29. **WELCOMING GUEST: TEAM**

	FEMALE	MALE
	MS. SUNITA	MR. VIKAS SAHU
	MRS. SHEETAL RATHORE	
- ★ 30. **REFRESHMENT & ARRANGEMENTS** - MS. PREETI BALA SINGH
★ MRS. SUNITA SINGH RAJPUT
★ MR. VIKAS SAHU
★ MR. AJIT SINGH RATHORE
★ MR. DINESH MIRI
- ★ 31. **MINUTES RECORD & SOCIETY RECORD** - MRS. BHISHMITA SAHU
- ★ 32. **ALL SCHOOL FILE WORK** - MR. VIKAS SAHU & BHANU MADHUKAR

BY ORDER

PRINCIPAL
MRS. SONALI SINGH
(B.P.S. JANJGIR)

